

## APPLICATION FOR EXHIBIT SPACE

We hereby apply for exhibit space in the 2003 IEEE - International Reliability Physics Symposium, at the Hyatt Regency Dallas at Reunion, Dallas, TX. Move-in will be March 30, 2003, with show dates March 31 – April 3, 2003. We agree to abide by the Symposium Exhibit Rules as stated on the reverse side of this contract form.

Name of Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Contact for Mailings: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Area Code - Number)

Booth Manager: \_\_\_\_\_ FAX: \_\_\_\_\_  
(Area Code - Number)

Email: \_\_\_\_\_

Web: \_\_\_\_\_

We will exhibit and demonstrate the following products or services: \_\_\_\_\_

We would like to be located near: \_\_\_\_\_  
(Companies)

We would like to be away from: \_\_\_\_\_  
(Companies)

Management will attempt to accommodate each exhibitors near, away and booth(s) request; however, in some cases this may not be possible.

<b>Exhibit Space Rental:</b>	Booth Number(s) desired (in priority)
Equipment Booth (10x20) \$2800.00 per booth \$ _____	1. _____ 6. _____
Standard Booth (10x10) \$1500.00 per booth \$ _____	2. _____ 7. _____
<b>TOTAL DUE November 30, 2002</b> \$ _____	3. _____ 8. _____
	4. _____ 9. _____
<b><u>AFTER November 30, 2002:</u></b>	5. _____ 10. _____
Equipment Booth (10x20) \$3100.00 per booth \$ _____	
Standard Booth (10x10) \$1650.00 per booth \$ _____	
<b>AFTER November 30, 2002</b> \$ _____	

**EQUIPMENT BOOTHS ARE RESERVED FOR ACTIVE EQUIPMENT DEMONSTRATIONS ONLY**

Make check payable to the **2003 IEEE - IRPS**. Send this Application with check as indicated to: Scien-Tech Associates, Inc., P.O.Box 2097, Banner Elk, NC 28604-2097. **OVERNIGHT ADDRESS ONLY:** 2850 Tynecastle Hwy., Suite D, Banner Elk, NC 28604. **NO CREDIT CARDS ACCEPTED.**

**THE UNDERSIGNED HAS READ AND AGREES TO ABIDE BY THE TERMS ON BOTH SIDES OF THIS APPLICATION.**

Application By: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

**NOTES:**

1. Each exhibitor will receive one (1) complete registration package for each booth rented. Each package will include a badge for admission to the exhibit area and technical sessions, tickets to food functions, and a copy of Symposium Proceedings. Each 10x20 booth space will receive up to five (5) additional worker only badges. Each 10x10 booth space will receive up to two (2) additional workers only badges.
2. **SPACE WILL BE ASSIGNED IN THE ORDER OF RECEIPT OF PAYMENT.**
3. Management reserves the right to relocate exhibit space, as necessary, to conform to show regulations.
4. **TUTORIAL REGISTRATION IS NOT INCLUDED WITH AN EXHIBITOR REGISTRATION.**

## **EXHIBIT RULES - 2003 IEEE - IRPS**

### **CONTRACT**

This application, properly executed by the applicant, shall, upon written acceptance and notification of booth(s) assigned by the IEEE - IRPS Symposium Committee or its agent, constitute a valid and binding contract.

### **QUALIFICATIONS FOR EXHIBITING**

Exhibitors must be manufacturers or representatives of manufacturers that produce products or perform services which conform to the subject matter covered by the symposium technical program. Management reserves the right to accept or reject any exhibitor.

### **PRODUCT PRESENTATION**

Audio-Visual presentations and operational equipment demonstrations will be permitted only at intensity levels that will not interfere with neighboring exhibitors. Product and service demonstrations may be given by professional presenters or models, who must dress and conduct themselves in an appropriate manner. Exposition management shall determine the suitability of all presentations and/or demonstrations.

### **EXHIBIT SPACE CHARGES AND CANCELLATIONS**

All exhibit space will be rented at the rate described on the front of this Application For Exhibit Space. Full payment must accompany the application for space. Checks should be made payable to **2003 IEEE - IRPS** and sent to Scien-Tech Associates, Inc., P.O. Box 2097, Banner Elk, NC 28604-2097. For overnight/express mail use the following address: 2850 Tynecastle Road, Suite D, Banner Elk, NC 28604. **NO CREDIT CARDS ACCEPTED.** If an exhibitor must cancel space already contracted for, the following cancellation fees will be assessed:

**PRIOR TO November 30, 2002 - \$500.00**

**AFTER November 30, 2002 - Full Payment Received**

Cancellation fees will be assessed whether or not the canceled space is reassigned to another company. Cancellation notices must be written and signed by the appropriate company official.

### **ANCILLARY EVENTS**

Exhibitors **ARE NOT** allowed to schedule events, for Symposium attendees, that are in direct conflict with the Symposium event schedule.

### **SUBLETTING OF SPACE**

The exhibitor shall not assign, sublet, or apportion the whole or any part of the space assigned or have representatives, equipment, or materials from other firms than his own in the exhibit space without written consent of the Management. Only one company shall be considered as the exhibitor; any other company or unit in the space shall be considered a subsidiary or affiliate.

### **ADVERTISING**

All literature, sales brochures, or other advertising or promotional media shall be displayed **ONLY** within the space rented by the exhibitor.

### **10x10 BOOTH MATERIALS PROVIDED BY THE SYMPOSIUM**

Each booth will be supplied with an 8-foot high cloth drape background with 36-inch high side dividers. Booths will be furnished with one 7-inch by 44-inch exhibitor identification sign.

### **10x20 BOOTH MATERIALS PROVIDED BY THE SYMPOSIUM**

Each booth will be supplied with an 8-foot high cloth drape, on all four sides, for the privacy of demonstrating companies. Booth will be furnished with one 7-inch by 44-inch exhibitor identification sign.

### **CONSTRUCTION OF EXHIBITS**

Exhibits shall be constructed and arranged so that they do not obstruct the general view, nor hide the exhibits or others. No side wall higher than 42-inches may extend forward from the back wall more than one-half the depth of the exhibit space. No backwalls provided by the sponsor should extend higher than 8-feet (to include signs). All booth equipment must fit within the space rented, and must not extend into aisles or corridors.

### **SUITABILITY OF EXHIBITS**

All exhibits are expected to be educational in nature and should describe products and/or services available from the exhibiting company.

### **SERVICE CONTRACTOR**

All exhibitors will receive equipment and service order forms from the Official Service Contractor at least 45 days prior to the Symposium.

### **FREIGHT MOVEMENT**

All freight sent the Official Service Contractor will be placed in exhibit booths by Noon on Sunday, March 30, 2003. Exhibitors may begin installing their own equipment after that time.

### **INSTALLATION/DISMANTLING**

The exhibit area will be available for set-up of displays by Noon on Sunday, March 30, 2003. Dismantling may begin at 12NOON on Thursday, April 3, 2003 and must be completed by 8:00PM.

### **COMPLIANCE WITH LOCAL RULES**

Exhibitors assume responsibility for compliance with pertinent ordinances, regulations, and codes of duly authorized local, state and federal governing bodies concerning fire safety and health, and the rules and regulations of operators and owners of the property in which the exhibit is held.

### **UNION JURISDICTION**

The exhibitors will abide by and comply with rules and regulations concerning local unions having jurisdiction over the facility in which the exhibit is held, and specifically in the exhibit area and loading docks.

### **SECURITY**

Surveillance will be provided by the Symposium when exhibits are closed; however, exhibitors are asked to insure all exhibit materials against loss or damage resulting from circumstances outside the control of the Symposium, facility, or the service contractor.

### **LOSS OR DAMAGE**

In the event that the premises in which the Symposium is conducted shall become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of the Symposium Committee, this agreement may be terminated by the Committee. For this purpose, the term "cause or causes" shall include, but not by way of limitations, fire, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, government restrictions, strikes, lockouts, boycotts, lack of adequate transportation services, acts of terrorism, or acts of God other than those named. Should the Committee terminate this agreement pursuant to the provisions of this paragraph, the exhibitor waives any and all claims of damage and agrees that the 2003 IEEE - IRPS, after computing the total amount refundable to all exhibitors, shall make appropriate refunds. The amount refundable to exhibitors shall be the amount by which the total amount of fees paid by all exhibitors exceeds the total amount of the 2003 IEEE - IRPS costs and expenses in connection with its preparation for conducting the Symposium and exhibits including a reasonable reserve for claims and other contingencies.

### **LIABILITY WAIVER**

The 2003 IEEE - IRPS Committee, its agents or sponsors, shall not be liable for any damage to property, or for any injury to persons during the terms of this agreement from any cause whatsoever, by reasons of use, occupancy and enjoyment of exhibit space by exhibitors or any person thereon with the consent of the exhibitor. The exhibitor will indemnify and save harmless the 2003 IEEE - IRPS Symposium Committee from all liability on account of any such damage or injury.

### **INFORMATION REGARDING EXHIBITS**

Address all communications regarding exhibits to: David F. Barber, Jr., P.O. Box 2097, Banner Elk, NC 28604-2097; Telephone 828-898-6375 or FAX 828-898-6379. E-mail: dbarbsta@aol.com. OVERNIGHT: 2850 Tynecastle Hwy, Suite D, Banner Elk, NC 28604.